

**From:** Sandra Blakemore <[sandra.blakemore@cityofchicago.org](mailto:sandra.blakemore@cityofchicago.org)>  
**Sent:** Thursday, December 17, 2020 12:03 PM  
**To:** Steve Berlin <[Steve.Berlin@cityofchicago.org](mailto:Steve.Berlin@cityofchicago.org)>; Reshma Soni <[Reshma.Soni@cityofchicago.org](mailto:Reshma.Soni@cityofchicago.org)>  
**Cc:** David Reynolds <[David.Reynolds@cityofchicago.org](mailto:David.Reynolds@cityofchicago.org)>  
**Subject:** Aztec Janitorial Supply Sanitizer Gift

Hello,

AIS is accepting 100 personal hand sanitizer 4 oz bottles at \$1.95 each for a total \$195.00 from Aztec Janitorial Supply. Aztec supplies the City with hand sanitizers and janitorial supplies. Aztec would like to show support of the AIS staff who have been essential workers in the Covid pandemic.

Thanks,

Sandra Blakemore | Deputy Commissioner, Finance, Procurement, and Energy  
City of Chicago | Department of Assets, Information, and Services